

## Development Analyst - Real Estate Development

**Why Work Here?** – A unique opportunity to become an integral part of a specialized team focused on creating transformative mixed-use developments, playing a key role in some of the most influential projects in the GTA. The Spanier Group fosters a dynamic and inclusive team environment, that works collaboratively to tackle complex challenges and deliver high-quality people-centered built environments.

**Employment Type** – Full Time-Hybrid (between home and the office – candidate located in the GTA is preferable).

**Experience** – approximately 1-2 years of relevant work experience (including co-ops or internships), with exposure to, or understanding of, the real estate development industry. Post-secondary education with a focus on Finance, Commerce, Real Estate, or Urban Planning is ideal.

**Compensation** – is commensurate with experience, plus an annual bonus, a health spending account and support for professional development.

**The Spanier Group is looking for a highly motivated and well-organized person who has:**

1. **Real estate development knowledge** – a basic understanding of the real estate development industry, primarily in the GTA, and knowledge of the planning, policy, economic and environmental factors that influence the industry.
2. **A good eye for design** – Ability to present research findings and deliverables in a visually effective way. Knowledge of Adobe InDesign, Illustrator, or related software is a plus!
3. **Research skills** – the ability to research, analyze and synthesize materials as it relates to planning and real estate development.
4. **Effective written communication** – effective report and memo writing skills and the ability to present your opinion through writing.
5. **Business operations capabilities** – Maintaining the day-to-day operations of a business, including invoicing, expense tracking, meeting scheduling, data entry, and document filing – being highly organized needs to be part of your DNA.
6. **Passion** – We are looking for an individual passionate about the work Spanier Group is involved in. We believe this is the key to long-term success in business, and in life. We are looking for people who genuinely care.

The right candidate will have the opportunity to gain firsthand experience in the development of large-scale, complex mixed-use development projects, an in-depth understanding of the real estate development industry, and professionally develop a range of skillsets including project management, financial and economic analysis, planning and policy approval processes. Opportunities will also be provided to gain greater exposure to the real estate development industry through related organizations, community functions and business engagements. **Key Responsibilities:**

- Conduct research and analysis related to economics, policy, real estate, planning, and other related fields.
- Prepare and deliver presentations and workshops.
- Arrange, lead and manage client and stakeholder meetings.
- Prepare memorandums, detailed reports and project/meeting summaries.
- Support corporate marketing initiatives.

## About The Spanier Group:

Spanier Group provides real estate development and advisory services dedicated to the creation of complete communities and vibrant next-generation destinations. With a team of experienced, motivated, and thoughtful professionals, Spanier Group provides expertise in mixed-use development, retail programming, land use planning, real estate transactions, transit-oriented development, and market analysis. We are frequently a key contributor within a multi-disciplinary team of experts with complementary skillsets, and work frequently with real estate developers, landowners, municipalities, and regions to facilitate the creation and implementation of important projects tackling some of the most significant challenges in development for this generation and those to come.

Applications including a CV, Cover Letter, and any additional supporting material you wish to share should be made to [changemaker@spaniergroup.com](mailto:changemaker@spaniergroup.com). Only those candidates that are considered shall be contacted. Regardless, you are great (remember that), and we thank you for considering this opportunity.

For more information, please check out [www.spaniergroup.com](http://www.spaniergroup.com).